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8 AUG 1968

MEMORANDUM FOR: Director of Central Intelligence

DD / S

SUBJECT : Request for Voluntary Retirement

FILE *Personnel 17*

25X1

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

25X1

2. [ ] G5-11, Cover Officer, Office of Communications, Support Services, has applied for voluntary retirement under the provisions of Headquarters Regulation [ ] to be effective 30 September 1968.

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3. [ ] has been designated a participant in the CIA Retirement and Disability System and meets the technical requirements for voluntary retirement under the system. She is 53 years old with over 22 years of Federal Service. This service includes over 15 years with the Agency of which more than 6 years were in qualifying service overseas. The Director of Communications and the CIA Retirement Board have recommended that her application for voluntary retirement be approved. I endorse these recommendations.

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4. It is recommended that you approve the voluntary retirement of [ ] under the provisions of Headquarters Regulation

[ ]  
Robert S. Wattles  
Director of Personnel

Concur:

(Signed) John W. Coffey

Deputy Director for Support

Date

The recommendation contained in paragraph 4 is approved:

Director of Central Intelligence

Date

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GROUP 1  
downgrading and  
declassification

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25X1 OP/BSD/ROB/[ ]tlh (6 August 1968)